

LINCOLN WATER COMMISSIONERS

September 9, 2015

Regular Meeting

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission office with Commissioners Frederick Conklin, Rene Lapierre, Edward Fox and George Hadley present. Commissioner Eric Fox arrived late. Also present were Water Superintendent Romeo Mendes, Assistant to the Superintendent Lewis Prescott, Foreman Jean Gagnon and Maureen Smith.

The meeting was called to order at 6:00 p.m. by Commission Chairman Frederick Conklin.

PUBLIC COMMENT

There was no public comment at the September 9, 2015 meeting.

CONSENT AGENDA –

Motion to pull the Superintendents Report from the Consent Agenda and be heard in the regular order of business passed unanimously.
(RL-GH)

Motion to approve the Consent agenda as amended passed unanimously. (GH-RL)

The following items were approved on the consent agenda for the September 9, 2015 meeting:

- **August 12, 2015 Regular Meeting Minutes**
- **August 2015 Capital Accounts**
- **August Monthly Abatements**
- **August Account Transaction Report**
- **August Correspondence – None**
- **News Articles – Interstate Water Report Newsletter - NEIWPCC**

MINUTES

- **August 12, 2015 Executive Session**

Motion to accept the August 12, 2015 Executive Session minutes passed unanimously. (GH-Ed F)

SUPERINTENDENTS REPORT

The Commission reviewed overtime expended on Saturday during the month of August. Commissioners also discussed service shut offs and leaks listed in the report.

Motion to accept the August 2015 Superintendents report passed unanimously. (GH-RL)

MONTHLY FINANCIAL REPORT

The August 2015 operating and revenue report was presented to the Board for approval.

Commissioners discussed building code deficiencies from a 2005 facility audit. Superintendent Mendes advised the Commissioners he was formulating a plan to address the deficiencies for the 2016-2017 fiscal year.

Motion to accept the expenditure and revenue report for the month of August 2015 passed unanimously. (RL-GH)

Motion to send the monthly financial status report for August 2015 to the Town Finance Director passed unanimously. (GH-RL)

OUTSTANDING BALANCE REPORT

The outstanding balance report for the month of August 2015 was reviewed by the Board and will be placed on file.

The outstanding balance due over 120 days for August was \$107,115.00. This amount is lower than the July 2015 report.

CAPITAL ACCOUNTS

The Capital Accounts report for August 2015 was passed with the Consent Agenda.

Interest on investments has gone down for the month of August.

MONTHLY INVOICES

Motion to approve payment of the August 2015 Accounts Payable in the amount of \$213,733.20 and Direct Payments in the amount of \$571,824.08 passed unanimously. (GH-RL)

ABATEMENTS

a. Regular Monthly Abatements

Motion to approve the August 2015 abatements in the total amount of \$299.90 passed with the consent agenda.

- Lead & Copper Credit - \$300.00**
- Reversed Payment – (\$00.10)**

ACCOUNT TRANSACTION REPORT

The August 2015 Account Transaction Report was passed with the Consent Agenda and will be placed on file.

CORRESPONDENCE –

a. None – Passed with the Consent Agenda

UNFINISHED BUSINESS

a. There was no unfinished business at the September 9, 2015 meeting.

NEW BUSINESS

a. Church Street – Manville Water Line Project

Superintendent Mendes advised the Commission that Church Street in Manville is part of the Towns' current paving project. There is an existing 1.5" dead end iron waterline that requires attention. The Superintendent feels that this is the ideal time to address the issue and install new 2" PVC pipe. The Superintendent has worked out an approach with the Town's paving contractor to assist with the repairs, excavation and by-pass work necessary for the repairs. Approximate cost for the installation portion of the project is \$15,000 to \$20,000. And costs for the By-Pass will cost approximately \$8,000. The Lincoln Water Commission will supply the materials for the project at an estimated cost of \$1,872.62. The Superintendent advised that this project will eliminate 2 dead ends and allow the water to circulate in this area. He advised the monies will come out of the operating budget.

Motion to have the Superintendent proceed with the repair and by-pass in the approximate amount of \$30,000.00 passed unanimously. (RL-Ed F)

b. Coronal Municipal Energy Services

Superintendent Mendes advised he met with a representative from Coronal Municipal Energy Services. A presentation from the

Company was given to the Commissioners describing a solar energy program. Commissioners reviewed the presentation and do not feel it is conducive to their needs at this time. The Commission has benefitted from the many incentive programs offered by the current energy source and do not feel that solar power can handle the amperage necessary to run the system. Benefits of the solar system are a non-variable price for the life of the agreement (25 years) and energy credits.

c. Quality Drive – Fire Suppression System

Superintendent Mendes advised the Commissioners regarding testing of the fire sprinkler system for a business on Wellington Road. Results show a deficiency in pressure, but that water flow in gallons per minute was adequate.

Per RI General Law the Commission is required to be notified. The letter does not request anything from the Commission and appears to be for informational purposes only. The notification will remain on file.

CLAIMS –

There were no claims presented at the September 9, 2015 meeting.

NEWS ARTICLES –

The news article regarding Paying for Water Infrastructure: No Easy Task was passed with the Consent Agenda.

EXECUTIVE SESSION

Motion to seek to adjourn to Executive Session per RIGL 42-46-5 (a) (2) to discuss the Policies Governing Benefits and Other Administration Functions for Union Employees – Construction

Season passed unanimously. (RL-GH)

EXECUTIVE SESSION – PUBLIC VOTE

Motion to Seal the Minutes of the Executive Session passed unanimously. (RL-GH)

Motion to amend the proposed vacation schedule policy passed unanimously. (Ed F-GH)

Motion to adopt the amended vacation schedule policy effective immediately passed unanimously. (GH-RL)

ADJOURN

There being no further business before the board the meeting adjourned at 7:45 p.m.